



## South Dakota Board of Social Work Examiners

[dss.sd.gov/licensingboards/social.aspx](http://dss.sd.gov/licensingboards/social.aspx)

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### OFFICIAL BOARD MINUTES

#### Teleconference

August 13, 2021-12:00PM CDT/11:00AM MDT

Members Present: Karen Chesley, President  
Michael Forgy, Secretary/Treasurer  
Todd Herrboldt, Member  
Jennifer Gray, Member  
Sharon Stratman, Member  
Kim Brakke, Lay Member  
Vacant, Lay Member

Members Absent: None

**Others Present:** Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Abby Rehorst, Executive Assistant; Lisa Stanley, Amber Bruns Vicki Isler, ABA Advisory Committee Members; Ryan Loker, Special Assistant Attorney General, DSS; Marilyn Kinsman, DSS.

**Call to Order/Welcome and Introductions:** Chesley called the meeting to order at 11:02AM MDT.

**Roll Call:** Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes. A quorum was present.

**Corrections or additions to the agenda:** None

**Approval of the agenda:** Herrboldt made a motion to approve the agenda. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

**Public Comment:** Chesley called for any comments from the public. There were no public comments.

**Approval of the Minutes from Board meeting June 11, 2021:** Stratman made a motion to approve the minutes from June 11, 2021. Herrboldt seconded the motion. **MOTION PASSED** by unanimous voice vote.

**FY Financial Update:** Tellinghuisen-Geddes reported fiscal year-to-date figures as of June 30, 2021: revenue of \$139,874.60, expenses of \$95,823.91, and cash balance of \$270,186.86.

**ABA Updates:** Isler advised that USD BCBA Program will begin August 23, 2021. She believes there will be approximately 5-7 students for the first class in the two-year program.

**Update on Online Renewal System:** Tellinghuisen-Geddes advised that the online renewal system will be available for this years renewal period. The online license verification is also live and available for use.

**Executive Order 2020-25:** Loker advised that the deadline for proof of examination has been extended to August 31, 2021.

**Legislative Updates:** Loker advised that there are no new legislative updates as of now and that the State is actively working on a memo to advise the Board on how to properly implement HB 1077 and HB 1014. Loker stated that in the interim, the Board should continue to process applications as usual.

**Executive Session Pursuant to SDCL 1-25-2:** Stratham made a motion to enter executive session at 11:28 AM MDT. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote. Bruns, Isler, Stanley, and Kinsman exited the meeting. The Board exited executive session at 11:40 AM MDT .

#### **Complaints/Investigations:**

**#267-** Herrboldt moved to close the complaint file as the licensee has successfully completed the Board's requirements set forth in the Stipulation. Forgry seconded the motion. **MOTION PASSED** by roll call vote. Chesley, abstain; Forgry, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

#### **CSW-PIP Supervision Contracts:**

Herrboldt made a motion to approve the following contracts. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgry, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

Swann, D.: Supervision with Burke beginning August 2, 2021.

Miftari, M.: Supervision with Sivesind beginning July 12, 2021.

Robart, S.: Supervision with Hartl beginning July 6, 2021.

Morris, J.: Supervision with Reichert beginning May 19, 2021.

Sorensen, C.: Supervision with Tobin beginning May 16, 2021.

Twietmeyer, H.: Supervision with Harbaugh beginning May 16, 2021.

Dufault, H.: Supervision with Engdahl beginning May 28, 2021.

Birner, J.: Supervision with Trimble beginning June 17, 2021.

Roerick, R.: Supervision with Arens-Beauchamp beginning June 8, 2021.

Page, S.: Supervision with Arens-Beauchamp beginning July 8, 2021.

Fett, E.: Supervision with Arens-Beauchamp beginning June 28, 2021.

Anderson, S.: Supervision with Arens-Beauchamp beginning July 8, 2021.

Law, H.: Supervision with Bailey beginning July 12, 2021.

Zere, Z.: Supervision with Bunkers beginning July 12, 2021.

Pearson, E.: Supervision with Becker beginning August 1, 2021.

McKee, L.: Supervision with Kent beginning July 19, 2021.

Perkins, J.: Supervision with Eggebraaten beginning September 1, 2021.

Rozeboom, B.: Supervision with Gangle beginning June 28, 2021.

Rozeboom, B.: Supervision with Bixler beginning May 20, 2021.

#### **CSW-PIP Applicant Approvals:**

The following applicants were approved for CSW-PIP licensure by Chesley. Stratman made a motion to ratify the following applicants as approved by Chesley. Herrboldt seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

Albrecht, Andrea  
Barth, Julia  
Block, Keith  
Borgman, Kimberly  
DeNomme, Carol  
Foodim, Lisa  
Gaffey, Sarah  
Hill, Alexis Sage  
Hopkins, Jolanta  
Lai-O'Connell, Anh  
Lazar, Nancy  
Lester, Barbara  
Mann, Christine  
Nielsen, Bonnie  
Ringer, Jared  
Sawyer, Terri  
Whipkey, Ashley

**Any other business coming in between date of mailing and date of meeting:** There was no other business.

Stratman made a motion to adjourn at 11:55 AM MDT. Herrboldt seconded the motion.  
**MOTION PASSED** by unanimous voice vote

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written on a light yellow rectangular background.

Carol Tellinghuisen  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.